

**AGENDA
REGULAR SESSION
HIGHLAND CITY COUNCIL
HIGHLAND AREA SENIOR CENTER
187 WOODCREST DRIVE
MONDAY, MARCH 18, 2024
6:30 PM**

NOTE: This is an in person meeting. However, anyone wishing to monitor the meeting via phone may do so by following the instructions on [page 4](#) of this agenda.

CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE:

MINUTES:

- A. **MOTION** – Approve Minutes of March 4, 2024 Regular Session (attached)

MAYORAL RECOGNITION:

Mayor Hemann will recognize the Highland Middle School Girls’ and Boys’ Cross Country Teams.

Girls - 2nd as a team at the Springfield Sectional - 7th grader Katie Fenton was the individual champion, fellow 7th grader Morgan Greenwald placed 4th and 8th grader Josie Kircher finished 7th. At the IESA 3A state meet the girls placed 13th out of 24 as a team led by Fenton in 37th and Greenwald - 40th out of 223 runners.

Boys - also 2nd as a team at the Springfield Sectional - 8th grader Caleb Knobloch was the sectional champion, his brother Joshua placed 3rd and 6th grader Easton Koeneman finished 8th. At their first IESA 3A state meet the boys placed 18th out of 24 with Caleb Knobloch earning all-state honors, placing 2nd in the field of 223 runners.

The teams were coached by Rich Cook, Bob Vance and Jene' Frey.

PUBLIC FORUM:

- A. Citizens’ Requests and Comments:

1. Memorial Day Parade – Special Event Application – Kate Broadhurst, Representing Highland VFW Post #5694 and Highland American Legion Post #439 (attached)
2. Bulldog Bolt Walk-a-Thon – Special Event Application – Valerie Driscoll, PTO Representative (attached)
3. Hydrants, Hoses, & Heroes 5K – Special Event Application – HFD Auxiliary, Brooke Quade, Representative (attached)

Anyone wishing to address the Council on any subject may do so at this time. Please come forward to the podium and state your name. Per Ordinance No. 3299, please limit your comments to 4 minutes or less.

- B. Requests of Council:

- C. Staff Reports:

1. Review TIF District III Redevelopment Plan – Jared Kanallakan of Moran Economic Development (attached)

Continued

NEW BUSINESS:

- A. **MOTION** – Bill #24-38/ORDINANCE Setting a Date for a Public Hearing for the Highland Tax Increment Financing Redevelopment Plan and Project III for May 20, 2024 at 6:00 PM (attached)
- B. **MOTION** – Bill #24-39/ORDINANCE Amending the City’s Official Zoning Map (attached)
- C. **MOTION** – Bill #24-40/RESOLUTION Approving Application and Awarding Certain Financial Incentives Under the City Façade Improvement Program to Warson Development, LLC (attached)
- D. **MOTION** – Bill #24-41/RESOLUTION Making Separate Statement of Findings of Fact in Connection with Ordinance Granting Special Use Permit to Allow for a Church within the “I” Industrial Zoning District at 820 Mulberry St. (Former Police Station) PIN 01-2-24-05-06-101-007 and PIN 01-2-24-05-06-101-006 (attached)
- E. **MOTION** – Bill #24-42/ORDINANCE Granting a Special Use Permit to Chris Robards (Family Bible Church, Inc.) to Allow for a Church within the “I” Industrial Zoning District at 820 Mulberry Street (attached)
- F. **MOTION** – Bill #24-43/ORDINANCE Amending Zoning Classification of 904 Beech Street from “R-1-D” Single Family Residential to “I” Industrial District (PIN 01-2-24-05-5-102-014) (attached)
- G. **MOTION** – Bill #24-44/RESOLUTION Requesting Protection of the State 1% Tax on Grocery Items (attached)
- H. **MOTION** – Bill #24-45/ORDINANCE Amending Chapter 78 – Utilities, Article II – Electric Service Regulations, Division 3 – Billing and Rates, Section 78-112 – Schedule of Electric Rates, of the Code of Ordinances, to Adjust the Electric Rates Charged By the City (attached)
- I. **MOTION** – Bill #24-46/RESOLUTION Approving and Authorizing the Fair Solar Credit for May 1, 2024, through April 30, 2025, Pursuant to Section 78-185 of the Municipal Code (attached)
- J. **MOTION** – Bill #24-47/RESOLUTION Approving and Authorizing Application to Madison County Agency for Community Transit Community Action Grant Program for a Grant in the Amount of \$27,000 to Seal the Shared Use Paths From U.S. Highway 40 to IL State Route 143 in Highland (attached)
- K. **MOTION** – Award Bid #PW-04-22, Sixth Street Reconstruction Project, to RCS Construction, Inc.

- L. **MOTION** – Approve a Notice of Municipal Letting for Bid #PW-02-24, the Street Resurfacing 2024 project (attached)
- M. **MOTION** – Bill #24-48/RESOLUTION Approving Allocation of FY 2024-2025 Hotel/Motel Tax Funding for Various Applicants/Community Events (attached)
- N. **MOTION** – Bill #24-49/RESOLUTION Approving an Intergovernmental Agreement with Cottage Hills Fire Protection District for Purchase of a Fire Truck (attached)

REPORTS:

- A. **MOTION** – Accepting Expenditures Reports #1262 for March 2, through Mar. 15, 2024 (attached)

NEW BUSINESS: (Continued):

- O. **Budget Discussion** – FY 2024-2025 Annual Budget (attached)
 - 1. General Administration
 - 2. Public Safety Department
 - 1. Police Department
 - 2. EMS
 - 3. Fire Department
 - 4. Building & Zoning
 - 3. Community Development
 - a. Economic Development
 - b. TIF 1 / TIF 2
 - c. Business Districts
 - 4. Public Works Department
 - a. Streets and Alleys
 - b. MFT / Non-Home Rule Sales Tax
 - c. Water
 - d. Sewer
 - 5. Fiber to the Premises
 - 6. Electric Department
 - 7. Parks & Recreation Department
 - a. Korte Recreation Center
 - b. Swimming Pool
 - c. Parks and Programs
 - d. Cemetery
 - 8. Miscellaneous / Library

EXECUTIVE SESSION:

The City Council may conduct an Executive Session pursuant to the Illinois Open Meetings Act, only after citing exemptions allowing such meeting.

ADJOURNMENT:

Continued



Anyone requiring accommodations, provided for in the Americans with Disabilities Act (ADA), to attend this public meeting, please contact Jackie Heimburger, ADA Coordinator, by 9:00 AM on Monday, March 18, 2024.

BE ADVISED this is a public meeting conducted in accordance with Illinois state law and may be recorded for audio and video content. City reserves the right to broadcast or re-broadcast the content of this meeting at City's sole discretion. City is not responsible for the content, video quality, or audio quality of any City meeting broadcast or re-broadcast.

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The City of Highland is providing the following phone number for use by citizens to call in just before the start of this meeting:

618-882-5625

Once connected, you will be prompted to enter a conference ID number.

Conference ID #: 867900

This will allow a member of the public to hear the city council meeting.

Note: This is for audio monitoring of the meeting, only. Anyone dialing in will not be able make comments.

Anyone wishing to address the city council on any subject during the Public Forum portion of the meeting may submit their questions/comments in advance via email to lhediger@highlandil.gov or, by using the citizens' portal on the city's website found here: https://www.highlandil.gov/citizen_request_center_app/index.php.

Any comments received prior to 3:00 PM on the day of the meeting, will be read into the record.